

BENEFIT ORIENTATION
TECHNOLOGY INTEGRATION GROUP

The orientation with the HR Representative consists of going over the forms and policies listed below. Please initial the boxes to show what has been reviewed in this orientation and sign below.

- Medical and Employer Paid Life and AD&D Insurance Application and Summary
- Dental and Vision Insurance Application and Summary
- Supplemental Life Insurance Application and Summary
- Short Term Disability Insurance Application and Summary
- Long Term Disability Insurance Application and Summary
- Employer Assistance Program Summary
- Cancer Insurance Application and Summary
- Accident Insurance Application and Summary
- Section 125 Flexible Benefit Plan
- 529 College Savings Plan
- 401k Plan Application and Summary

From the EMPLOYEE HANDBOOK the following was reviewed

- COBRA
- Leave of Absence

I understand that the following benefits are offered by TIG. I have reviewed them through the Benefits Tracker and/or through an HR Representative.

Employee Signature

Printed Name

Date