We recently informed you about exciting new changes to your U.S. Bank Health Savings Account (HSA), including a new website, enhanced account management tools, and improved navigation.

It's now time for you to establish your username and password on our new website, so you are prepared to view and access your HSA account balance and other information in January 2011. Read below for simple login instructions. **Note**: Continue to use your existing card and website through December 2010.

**Activate your account.** It's easy and takes just a few minutes.

- 1. Visit <a href="www.MyCDH.usbank.com">www.MyCDH.usbank.com</a> and click on Participant Log In. A new browser window will appear. Click on "Create your new username and password" under "New user?"
- **2.** A "New User" box will appear. Follow the onscreen instructions, filling in your first name, last name and ZIP code, and your Employee ID. Select the <u>Next</u> button.
- **3.** The system will generate a username for you. You will need to create a 7-10 character password that includes at least one number. **Please make a note of your username and password and keep it safe.** Select Next to continue.
- **4.** Select and answer **five security questions** and click <u>Submit</u>. For security reasons, you may be asked one of these questions when completing certain account functions. If prompted, review and accept any required disclosures.
- **5. Congratulations!** Your account is activated and you can now designate or update beneficiaries, order additional cards for dependents, and set up your bank information for convenient reimbursement options.

## **Important Reminders**:

- Between Dec. 13 and Dec. 24, 2010, you will receive a new U.S. Bank payment card(s) which you can begin using in January 2011 to pay for qualified healthcare expenses.
  Note: Continue to use your current HSA card(s) through the end of 2010.
- o Effective Dec. 31, 2010 your current **HSA checks** can no longer be used for payment. Please destroy any remaining HSA checks and use your new payment card, online Bill Pay or direct deposit reimbursement option beginning in 2011.
- o Between Dec. 31, 2010 and Jan. 4, 2011, your account will be temporarily unavailable for viewing transactions as we update your information.

If you have any questions, please call U.S. Bank Consumer Services at 877-470-1771. Representatives are available Monday – Friday, 7 a.m. - 7 p.m. CT.

Here's to your health!

U.S. Bank Healthcare Payment Solutions

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